

Board Meeting – June 25, 2018

Attendance:

Board: Dr. Robbie Burnett, Ms. Brenda Hill, Ms. Wendy Hines, Mr. Aaron Kidd,
Incoming Members: Ms. Berta Needham, Ms. Akuorkor Ablorh

School Staff: Dr. B. Charvez Russell, Mrs. Nell Collier

Preliminary: Shared information only that did not need action.

JH Enrolled Artist Group – Connected with them through Innocent Classroom Technologies
We were one of their first schools to be trained in Minnesota. This is a producer out of Los Angeles, CA is producing a documentary to go to HBO and Netflix. No cost to us, but one of our families will be followed around and get the story. They want to have Dr. Russell and likely a classroom teacher as well.

Joe Nathan – The National Coalition of Charter Schools – He is doing this organization to bring charter schools together nationwide. We can become a founding member if we do it by July. This will be an action item, shared now only as information.

Announced election results and affirmed the Board will conduct elections for Board officers in July.

Director Hines distributed the Executive Director Evaluation, and the Board Membership will do this. Prior to this the evaluation was not conducted as there was an absence of written goals for the director. Dr. Russell will evaluate himself as well.

(4:45 p.m.) - At this point, we have a quorum, so the business action items will be conducted.

The director acknowledged the quorum and called the meeting to order. Mr. Kidd motioned and Ms. Hill seconded – the motion passed.

The secretary is out with an ill child, so there will be a tabling of minutes until the next meeting.

Review contracts and vote on them as a group unless there are questions. Mr. Kidd motioned to approve the consent agenda for contracts, Ms. Hill seconded – the motion passed.

The Board Chair requested Dr. Russell complete the evaluation and send out the evidence for the board to review and then conduct the evaluation. Board will provide space at the back of the evaluation so members can add notes. Mr. Kidd suggested a timeline for some items as appropriate. Board Chair gives members until Friday to see if there are any additions, if none, the evaluations will be distributed and sent out for completion by the July meeting.

July 23rd is the date of the next Board Meeting.

Looked at April check registers – no questions.

Debit card transactions – clarified question of snack check, which was from school fundraiser and represented ½ of the profits.

Worked with Associated Bank and Bremer Bank.

Daily watch balances so we do not get over 250,000 balance in any one account.

Fund balances grew in a positive direction.

The food fund is still negative but looks a little better, keeping a better handle on it this year.

Looked at getting Lease Aid which was allowed for \$114,000.00. Title reimbursements have been billed, with the remainder to be billed in the next two days.

GFMBC donated \$5,000.00 for uniforms for scholars.

Total revenue at 91 percent.

Federal Sp. Ed. – most expenses have been billed.

Airport Taxi bills slowly so they are a bit behind. Expenses will likely grow to about \$15,000.00

\$8,943.00 is the monthly lease expense.

Freedom school fund should be a break-even.

Accounts Payable number supports the number seen on the balance sheet.

Question on technology bus that came to the school was satisfied.

Looked at May check registers – withdrawals with the debit card – lots of supplies purchased related to graduation.

Main account for payroll and retirement activity reported as going to the state.

Ms. Hill motioned and Mr. Kidd seconded approval of April and May finances.

Moved on to budget – May 2018 (includes estimates for June)

May revised with corrected lease amount has been included.

Grants balance has been corrected to reflect \$225,000.00.

The budget of \$164,761 is the one that we had all year.

Moved to the 2019 Budget

Total Revenue = \$2,164,682.00

Managing food income and supplies pretty well

Motion to include amendment of 2018 budget and revision of the 2019 budget.

Made by Ms. Hill, seconded by Dr. Burnett – motion passed.

Motion to adjourn made by Mr. Kidd, seconded by Ms. Hill.

Received 5\$0,000.00 check from Great Minnesota Schools.

Meeting adjourned at 5:35 p.m.

Respectfully Submitted by:

Mrs. Nell Collier

Substituting for the Board Secretary, Ms. Annanysia Joseph

Now transitioning to our Annual Public Meeting.